

ASMBS Poster Presentation Instructions

Poster Display Dates: Wednesday, 11/2, through Friday, 11/4

EXHIBIT HALL DATES AND TIMES:

- Wednesday, November 2nd 9:30am – 4:15pm
- Thursday, November 3rd 9:45am – 3:45pm
- Friday, November 4th 10:15am – 4:15pm

POSTER ABSTRACT ID NUMBER:

Your abstract has been assigned an Abstract ID that will begin with the letter A followed by a 4 digit number. Posters are hung in the order of your poster number. Please be sure to have your ABSTRACT ID number with you to assist in finding and directing others to your poster placement location. Poster Abstract ID Format: **A5XXX**

SET-UP AND TEAR-DOWN INSTRUCTIONS:

1. Access to the Exhibit Hall for poster set-up will be available **Wednesday morning, 11/2, from 6:00am - 8:00am**
2. Posters are required to be in place by the first break on **Wednesday morning, 11/4, at 9:30am.**
3. Posters tear-down hours are **Friday, 11/4, between 1:30pm and 3:30pm.**
 - Posters are NOT to be removed prior to this break.
 - Any posters NOT removed by Friday, 11/4, at 3:30pm will be discarded.

RULES FOR PRESENTATION:

1. There are no required times for official poster presentations; however, poster presenters are encouraged to be standing by your poster during the breaks and lunches to be able to discuss your poster with attendees.
2. If you have accepted this invitation and then do not display your poster, both the poster presenter and first author will be disqualified from presenting at ASMBS for one year.

POSTER SIZES:

Poster sizes may be up to, but are not to exceed, 8-feet-wide by 4-feet-high. An 8'-wide x 4'-high cork display board will be available for mounting posters. The poster does not have to fill the entire surface; however, it should not be any larger than the surface. Thumb tacks will be provided.

POSTER PRINTING

Our partner, The Obesity Society recommends the following printing site which will you're your poster directly to the exhibit hall: <https://www.call4posters.com/userslandingstep3.aspx/obesity>

COMPLIANCE CRITERIA:

1. Posters must be free of commercial bias: (1) All treatment/management recommendations must be based on strongest levels of evidence available; (2) Presentations must give a balanced view of therapeutic options. Use of generic names will contribute to this impartiality. If the CME educational material or content includes trade names, trade names from several companies, where available, should be used, not just trade names from a single company.
2. Do not use corporate brand names or organizational logos on your poster.
3. For compliance with HIPAA Privacy Rule, all information that could potentially be used to identify a patient must NOT be included in the presentation/poster.
4. Posters must not contain any offensive comments or images (i.e., vulgarities, obscenities, etc.).

ABSTRACT BOOK:

Abstracts for posters will be published in the Abstract Book and placed on the OW website one week prior to the meeting.

REGISTRATION:

Abstract presenters and authors, whether oral or posters, in the Scientific Sessions at the 32nd Annual Meeting of the ASMBS at ObesityWeek are required to register for the Scientific Sessions, and are expected to pay the registration fee.